

PS4 Requirements

For Ecoglo to prepare the PS4 we will need the following documents and items sent through, as applicable to your design:

Consented Documents required – all with council stamps:

1. The consented fire report, including the fire drawings.
2. The consented architectural drawing set.
3. The consented electrical drawings.

Ecoglo PS3 Producer Statements

1. The Ecoglo Construction PS3 form (template available on our website) completed by the installer of all non-powered Ecoglo components. Confirming installation has been carried out in accordance with Ecoglo installation instructions.
2. The Ecoglo Electrical PS3 form (template available on our website) completed by the registered electrician to confirm the installation of all electrical components (Ecoglo Hybrids, Emergency Spitfires or Maintained Electrical Signs) have been installed in accordance with the Ecoglo design, as well as the NZ Building code.

Photos Required:

Please contact Ecoglo before taking photos of the installed components.

Ecoglo will provide a detailed numbered plan to take on site which is applicable to your design, photos will need to be renamed to match the corresponding numbered plan.

1. **Stairs/Handrails:** Photos to be taken showing the full width of the stairs, including handrails. All Ecoglo nosing and handrail strips installed on each stair are to be clearly shown. All handrail strips are to be riveted at each end.
2. **Ramps/Handrails:** Photos to be taken showing the path marking installed on both sides of all required ramps. Multiple photos are to be taken showing the continuous run of path marking. Photos showing all ramp handrails have been marked with Ecoglo handrail strips.
3. **External Exit Doors:** A photo to be taken showing the threshold height of any external door with an exit sign. Any changes of level greater than 50mm require marking with an Ecoglo contrast strip.
4. **G7 Path Marking:** Photos to be taken showing the path marking installed on both sides of all required paths. Multiple photos are to be taken showing the continuous run of path marking.
5. **Passive Exit Signs:** Please ensure the sign is visible in the photo, please stand 2 metres back from the sign so the overall location of the sign can be confirmed.
6. **Hybrids/Maintained Signs:** Please ensure the sign is visible in the photo, please stand 2 metres back from the sign so the overall location of the sign can be confirmed. Ensure all signs are powered on when taking photos.
7. **Electrical Spitfires:** Two photos are required per spitfire, one close, and one standing 5-10m away so the overall location on the roof can be confirmed.

Fees

The fee for providing the PS4 if a site visit is not required is as follows:

- Small-medium sized jobs with Ecoglo components only, no electrical components (excluding Ecoglo hybrids) - \$375.00 + GST.
- Small-medium sized jobs for Ecoglo and Electrical components - \$500 + GST.
- Jobs requiring onsite inspections or large-scale jobs will be individually quoted.

Following suitable installation and receipt of all the required items applicable to your design, we typically provide the PS4 within 5-7 working days.

POSTAL ADDRESS

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8240 NEW ZEALAND

SALES OFFICE LOCATION

UNIT 3, 160 FERRY ROAD,
WALTHAM, CHRISTCHURCH
8011, NEW ZEALAND

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